

## Attachment 1 - Salesforce System Updates

- A. **Impact:** Job loss due to terminations or layoffs, reduction in wages/hours worked, or increase in wages/hours worked
- **Tracking form:** FFT Employment Record – form link [here](#)
  - **Salesforce report (for FOCs):** <https://lisc.force.com/partners/0001Q000007av0y>

### Employment Record:

**Job Termination**

Job End Date  [ 5/5/2020 ]

Reason for Termination

Is termination Covid-19 related?

### Advancement Record:

**Information**

Date  [ 5/5/2020 ]

Contact with

Status

Is the status update Covid-19 related?

- B. **Support:** Emergency cash assistance and technology access
- **Tracking form:** FFT Income Supports Counseling – form links [here](#) and [here](#)
  - **Salesforce report (for FOCs):** <https://lisc.force.com/partners/0001Q000007awbv>

### Income Supports Counseling Service Entry:

Other Non-Recurring Assistance (cash or non-cash)						
Client	UOS	Name of Entity	Status	Type of Non-Recurring Assistance	Amount of Benefit/Subsidy	Type of Cash Assist/Pymt
Sally Fake	0.00		Received one-time small grant (Covid-19)	Cash	500	<div style="border: 1px solid #ccc; padding: 2px;"> <p><b>Available</b></p> <p>Rent/Mortgage</p> <p>Food Assistance</p> <p>Utilities (gas/electric, hotspots, wifi and/or intern</p> </div>

C. **Support:** Access to Personal Protective Equipment (PPE)

- **Tracking form:** FFT Work/Education Supports – form link [here](#)
- **Salesforce report (for FOCs):** <https://lisc.force.com/partners/0001Q000007awc5>

Work/Education Supports Service Entry:

Work/Education			
Client	UOS	Work/Education Support	Work/Education Support Value
Sally Fake	0.00	--None--	35
Units of Service: Time (Minutes)			
Note			
Note	Created By		View/Edit

--None--  
 --None--  
 Received clothing/uniform assistance  
 Received Individual Training Account (ITA) assistance  
 Received license/certification assistance  
**Received personal protective equipment (PPE)**  
 Received screening assistance  
 Received supplies/equipment assistance  
 Received transportation assistance  
 Received voicemail assistance  
 Received other assistance