



DOL Reporting and Performance Expectations:

Adult RP Grantees

September 13, 2017



Welcome!



Alexander Green
Workforce Analyst

**Reentry Employment Opportunities (REO)
USDOL | Employment & Training Administration (ETA)
Office of Workforce Investment (OWI) | Div. of Youth Services (DYS)**

Objectives:

- Provide an Overview of the DOL Reporting System;
- Review the DOL assigned performance benchmarks; and
- Discuss how they are defined and measured.



DOL Reporting:

- **Three core reports:**
 - ✓ **Fiscal**
 - ✓ **Programmatic**
 - ✓ **Narrative**



DOL Reporting - Fiscal:

- **Required Report:** ETA-9130 Financial Report
- **Report Format:** Web-based Report:
 - ❖ URL and log in access will be provided,
 - ❖ Guidance on ETA's financial reporting, Training and Employment Guidance Letter (TEGL) 02-16 and https://www.doleta.gov/grants/pdf/ETA-9130_Financial_Reporting_Resources.pdf
- **Report Due:** no later than 45 calendar days after the end of each specified reporting quarter.



Programmatic Reports

➤ ***Required Reports:***

1. Workforce Integrated Performance System (WIPS) -- this is a data transfer of required data items.
2. Quarterly Performance Report (QPR) – this is a summary report of your program's status and outcomes.



Programmatic Reports

➤ ***Report Format.***

1. WIPS Web-based Report --

- ❖ URL and log in access will be provided,
- ❖ WIPS only accepts Comma Separated Value (.csv) files
- ❖ File generated by the REO Access MIS.

2. Quarterly Performance Report (QPR) –

- ❖ Format provided in the REO Access MIS.



Programmatic Reports

- **Report Due:** both reports due no later than 45 calendar days after the end of each specified reporting quarter.
 - ❖ WIPS is a Web file upload to DOL
 - ❖ Quarterly Performance Report (QPR) – is emailed to FPO, National Office and MIS Coordinators. (Instructions in MIS manual).



Narrative Report

- ***Required Report:*** Narrative Progress Report
- ***Report Format:*** Word Document Template – Provided in the MIS manual.
- ***Report Due:*** no later than 45 calendar days after the end of each specified reporting quarter. Submitted with QPR via email to FPO and National Office.



Report Due Dates

➤ *Reporting Schedule by Quarter:*

- ❖ Quarter 1 – July 1st through September 30th – Reports due by November 14th
- ❖ Quarter 2 – October 1st through December 31st – Reports due by February 14th
- ❖ Quarter 3 – January 1st through March 31st – Reports due by May 15th
- ❖ Quarter 4 – April 1st through June 30th – Reports due by August 14th



Questions on Reporting?



RP Goals and Measures

➤ ***Two groups of goals:***

✓ ***REO Specific Goals and***

✓ ***WIOA Measures***



REO Goals

- ***Enrollment Rate***
- ***Recidivism Rate***
- ***Credential Attainment Rate***
(Explained in the WIOA Measures section)



REO Enrollment Goal

➤ Enrollment Rate:

- ❖ **Definition: the minimum enrollment is based on the amount of your grant divided by \$8,000 (cost per participant).**
- ❖ **Grantees must meet 100% of their enrollment by the midpoint of their period of operation to ensure that each participant receives the full menu of services and nine months of follow-up services after exit.**



REO Recidivism Goal

➤ ***Recidivism Rate:***

- ❖ Defined as: the percentage of participants who are rearrested for a new crime or reincarcerated for revocation of a parole or probation violation within one year from release from prison.
- ❖ The goal is to achieve a rate that is at or under 20%.



WIOA Measures

- 1. Employment Rate – 2nd Quarter After Exit***
- 2. Employment Rate – 4th Quarter After Exit***
- 3. Median Earnings – 2nd Quarter After Exit:***
- 4. Credential Attainment Rate (Adults)***
- 5. Measurable Skill Gains***



WIOA Employment Rate Measure #1

- **Employment Rate – 2nd Quarter After Exit:**
 - ❖ **Defined as: The percentage of participants who are in unsubsidized employment during the second quarter after exit from the program.**



WIOA Employment Rate Measure #2

- **Employ. Rate – 4th Quarter After Exit:**
 - ❖ **Defined as: The % of participants who are in unsubsidized employment during the 4th quarter after exit from the program.**
 - ❖ **ETA anticipates being able to use direct wage record matches to calculate this measure.**



WIOA Median Earnings Measure

- **Median Earnings – 2nd Quarter After Exit:**
 - ❖ **Defined as: The median earnings of participants who are in unsubsidized employment during the second quarter after exit from the program.**



WIOA Credential Measure

- **Credential Attainment Rate (Adults)**
 - ❖ **Defined as: the percentage of participants enrolled in occupational skills training who obtain an Industry Recognized Credential.**
 - ❖ **The goal is to achieve a rate of 60%.**



WIOA Credential

- **Definition of Credential: measures attainment of 2 types of credentials:**
 - ❖ **Either a recognized post-secondary credential, or a secondary school diploma or its recognized equivalent.**
 - ❖ **A recognized postsecondary credential is defined as consisting of an industry-recognized certificate, a certificate of completion of an apprenticeship, a license recognized by the State or Federal government, or an associate or baccalaureate degree.**



WIOA Credential

- ❖ Neither certificates awarded by workforce development boards (WDBs) nor work readiness certificates are included.
- ❖ Certificates must recognize technical or industry/occupational skills for the specific industry/occupation rather than general skills related to safety, hygiene, etc., even if such general skills certificates are broadly required to qualify for entry-level employment or advancement in employment.



WIOA Credential

- ❖ For further guidance on what is allowable please refer to: [TEGL No.10-16 - Performance Accountability Guidance for Workforce Innovation and Opportunity Act \(WIOA\)](#)



WIOA Measurable Skill Gains Measure

- ❖ **Defined as: The % of participants who, during a program year, are:**
 1. in an education or training program that leads to a recognized P.S. credential, or
 2. in employment and achieving measurable skill gains, defined as documented academic, technical, occupational, or other forms of progress, towards such a credential or employment.



Questions?



Future Questions? Call Your FPO or Coach.

