

FFT™ Education/Training Program Record

(Required elements are underlined.)

Client Name: _____

Start date: _____

Client began this education program pre-FOC enrollment. *(Check this box if the client began this education program before enrolling in the FOC. If the client started this education program on or after the day of enrollment in the FOC, leave this box blank.)*

Educational institution: _____

Education/training placement level:

- | | |
|---|--|
| <input type="checkbox"/> High school diploma
(traditional/alternative) | <input type="checkbox"/> Vocational/occupational skills training
(not at a college) |
| <input type="checkbox"/> Adult education – ABE | <input type="checkbox"/> College certificate (non-credit bearing) |
| <input type="checkbox"/> Adult education – HSE
(GED/HiSet/TASC) | <input type="checkbox"/> College certificate (credit bearing) |
| <input type="checkbox"/> Adult education – ESL | <input type="checkbox"/> Associate degree |
| <input type="checkbox"/> Adult education – Other | <input type="checkbox"/> Bachelor’s degree |
| | <input type="checkbox"/> Master’s degree |
| | <input type="checkbox"/> Doctoral degree |

Specific program name: _____

BRIDGES TO CAREER OPPORTUNITIES (AND SIMILAR PROGRAMS)

Industry focus *(2010 Standard Occupational Classification):*

- | | |
|--|---|
| <input type="checkbox"/> 11-0000 Management Occupations | <input type="checkbox"/> 35-0000 Food Preparation and Serving
Related Occupations |
| <input type="checkbox"/> 13-0000 Business and Financial
Operations Occupations | <input type="checkbox"/> 37-0000 Building and Grounds Cleaning
and Maintenance Occupations |
| <input type="checkbox"/> 15-0000 Computer and Mathematical
Occupations | <input type="checkbox"/> 39-0000 Personal Care and Service
Occupations |
| <input type="checkbox"/> 17-0000 Architecture and Engineering
Occupations | <input type="checkbox"/> 41-0000 Sales and Related Occupations |
| <input type="checkbox"/> 19-0000 Life, Physical, and Social
Science Occupations | <input type="checkbox"/> 43-0000 Office and Administrative
Support Occupations |
| <input type="checkbox"/> 21-0000 Community and Social Service
Occupations | <input type="checkbox"/> 45-0000 Farming, Fishing, and Forestry
Occupations |
| <input type="checkbox"/> 23-0000 Legal Occupations | <input type="checkbox"/> 47-0000 Construction and Extraction
Occupations |
| <input type="checkbox"/> 25-0000 Education, Training, and Library
Occupations | <input type="checkbox"/> 49-0000 Installation, Maintenance, and
Repair Occupations |
| <input type="checkbox"/> 27-0000 Arts, Design, Entertainment,
Sports, and Media Occupations | <input type="checkbox"/> 51-0000 Production Occupations |
| <input type="checkbox"/> 29-0000 Healthcare Practitioners and
Technical Occupations | <input type="checkbox"/> 53-0000 Transportation and Material
Moving Occupations |
| <input type="checkbox"/> 31-0000 Healthcare Support Occupations | <input type="checkbox"/> 55-0000 Military Specific Occupations |
| <input type="checkbox"/> 33-0000 Protective Service Occupations | |

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Industry cluster (*careertech.org/career-clusters*):

- | | |
|--|---|
| <input type="checkbox"/> Agriculture, Food & Natural Resources | <input type="checkbox"/> Human Services |
| <input type="checkbox"/> Architecture & Construction | <input type="checkbox"/> Information Technology |
| <input type="checkbox"/> Arts, A/V Technology & Communications | <input type="checkbox"/> Law, Public Safety, Corrections & Security |
| <input type="checkbox"/> Business Management & Administration | <input type="checkbox"/> Manufacturing |
| <input type="checkbox"/> Education & Training | <input type="checkbox"/> Marketing |
| <input type="checkbox"/> Finance | <input type="checkbox"/> Science, Technology, Engineering & Mathematics |
| <input type="checkbox"/> Government & Public Administration | <input type="checkbox"/> Transportation, Distribution & Logistics |
| <input type="checkbox"/> Health Science | |
| <input type="checkbox"/> Hospitality & Tourism | |

EXIT

End date: _____

Exit status:

- | | |
|--|--|
| <input type="checkbox"/> Completed program | <input type="checkbox"/> Exited early from program |
|--|--|

Reason(s) for early exit (*check all that apply*):

- | | |
|--|---|
| <input type="checkbox"/> Absenteeism | <input type="checkbox"/> Change of career/industry interest |
| <input type="checkbox"/> Academic performance | <input type="checkbox"/> Job offer in other than target industry/sector |
| <input type="checkbox"/> Arrest/incarceration | <input type="checkbox"/> Job offer in target industry/sector |
| <input type="checkbox"/> Personal/family health | <input type="checkbox"/> Work schedule |
| <input type="checkbox"/> Financial aid no longer available | <input type="checkbox"/> Lack of child care |
| <input type="checkbox"/> Insufficient financial aid | <input type="checkbox"/> Lack of transportation |
| <input type="checkbox"/> Insufficient monthly income | <input type="checkbox"/> Unknown |
| <input type="checkbox"/> Loss of government benefit(s) (not including financial aid) | <input type="checkbox"/> Other* |
| <input type="checkbox"/> Housing issue | |

***If other, reason for early exit:** _____

Notes:

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EDUCATION PROGRESS RECORD

Date: _____

Contact with: Client Employer Service Provider Other

Status:

- Attending program regularly
- Not attending program regularly

Notes:

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