

# FFT™ Education/Training Program Record

(Required elements are underlined.)

**Client Name:** \_\_\_\_\_

**Start date:** \_\_\_\_\_

**Client began this education program pre-FOC enrollment.** *(Check this box if the client began this education program before enrolling in the FOC. If the client started this education program on or after the day of enrollment in the FOC, leave this box blank.)*

**Educational institution:** \_\_\_\_\_

**Education/training placement level:**

- |   |  |
|---|--|
| <input type="checkbox"/> High school diploma<br>(traditional/alternative) | <input type="checkbox"/> Vocational/occupational skills training<br>(not at a college) |
| <input type="checkbox"/> Adult education – ABE                            | <input type="checkbox"/> College certificate (non-credit bearing)                      |
| <input type="checkbox"/> Adult education – HSE<br>(GED/HiSet/TASC)        | <input type="checkbox"/> College certificate (credit bearing)                          |
| <input type="checkbox"/> Adult education – ESL                            | <input type="checkbox"/> Associate degree  |
| <input type="checkbox"/> Adult education – Other                          | <input type="checkbox"/> Bachelor’s degree   |
|   | <input type="checkbox"/> Master’s degree   |
|   | <input type="checkbox"/> Doctoral degree   |

**Specific program name:** \_\_\_\_\_

## BRIDGES TO CAREER OPPORTUNITIES (AND SIMILAR PROGRAMS)

**BCO education/training level:**

- Contextualized bridge education program
- Occupational skills training program
- College degree program

**Career cluster** (*careertech.org/career-clusters*):

- |  |   |
|--|---|
| <input type="checkbox"/> Agriculture, Food & Natural Resources | <input type="checkbox"/> Human Services                                 |
| <input type="checkbox"/> Architecture & Construction           | <input type="checkbox"/> Information Technology                         |
| <input type="checkbox"/> Arts, A/V Technology & Communications | <input type="checkbox"/> Law, Public Safety, Corrections & Security     |
| <input type="checkbox"/> Business Management & Administration  | <input type="checkbox"/> Manufacturing                                  |
| <input type="checkbox"/> Education & Training                  | <input type="checkbox"/> Marketing                                      |
| <input type="checkbox"/> Finance                               | <input type="checkbox"/> Science, Technology, Engineering & Mathematics |
| <input type="checkbox"/> Government & Public Administration    | <input type="checkbox"/> Transportation, Distribution & Logistics       |
| <input type="checkbox"/> Health Science                        |   |
| <input type="checkbox"/> Hospitality & Tourism                 |   |

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## EXIT

**End date:** \_\_\_\_\_

**Exit status:**

- Completed program  Exited early from program

**Reason(s) for early exit** (*check all that apply*):

- |  |   |
|--|---|
| <input type="checkbox"/> Absenteeism   | <input type="checkbox"/> Change of career/industry interest             |
| <input type="checkbox"/> Academic performance  | <input type="checkbox"/> Job offer in other than target industry/sector |
| <input type="checkbox"/> Arrest/incarceration  | <input type="checkbox"/> Job offer in target industry/sector            |
| <input type="checkbox"/> Personal/family health                                      | <input type="checkbox"/> Work schedule                                  |
| <input type="checkbox"/> Financial aid no longer available                           | <input type="checkbox"/> Lack of child care                             |
| <input type="checkbox"/> Insufficient financial aid                                  | <input type="checkbox"/> Lack of transportation                         |
| <input type="checkbox"/> Insufficient monthly income                                 | <input type="checkbox"/> Unknown  |
| <input type="checkbox"/> Loss of government benefit(s) (not including financial aid) | <input type="checkbox"/> Other*   |
| <input type="checkbox"/> Housing issue   |   |

**\*If other, reason for early exit:** \_\_\_\_\_

**Notes:**

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## EDUCATION PROGRESS RECORD

**Date:** \_\_\_\_\_

**Contact with:**     Client     Employer     Service Provider     Other

**Status:**

- Attending program regularly  
 Not attending program regularly

**Notes:**

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# FFT<sup>TM</sup> Education/Training Program Record

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